

Safe and Equal Learning Partnership (SELP) Open Programme and Webinar Terms and Conditions

For the purposes of this document “The contractor” refers to SELP and “The client” refers to purchasers of SELP’s open programme and webinar services.

This Contract may not be varied or amended unless the variation or amendment is in writing and agreed by the Client and the Contractor.

To make a booking browse the SELP list of programmes and webinars and complete and return the **booking form**.

If you have made and confirmed a booking but need to cancel your enrolment please **contact SELP on info@safeandequal.co.uk** immediately.

All cancellations must be made by email. Cancellations by telephone will not be accepted. SELP reserves the right to make discretionary decisions on all cancellation requests.

Cancellation by Contractor

If programmes are cancelled by the contractor and cannot be rearranged by mutual agreement reasonable notice will be given. Where appropriate, refunds to clients will be made. No charges to clients will be made if payment has not been made at the time of cancellation.

Cancellation by Client:

Any cancellation of programmes will be subjected to a further fee to clients if reasonable notice of cancellation is not given by them

Less than one week’s notice: 100% of fee due will be paid to SELP

One – four weeks’ notice: 50% of fee due will be paid to SELP

Four weeks or more: 0% of fee due will be paid.